



MINUTES
ALBION BUILDING AUTHORITY MEETING
Thursday, March 9, 2023 @ 1:00 PM

I CALL TO ORDER

Chair Chris Burdette called the ABA meeting to order at 1:00 p.m.

II ROLL CALL

PRESENT: Chris Burdette; Elaine Seedorf; Mike Tymkew; Tom Pitt and Audra Masternak-Fuentes

ABSENT: All members were present

ADMINISTRATION: Haley Snyder, City Manager and Jill Domingo, City Clerk

III APPROVAL OF MINUTES

A. DECEMBER 8, 2022 MINUTES

Moved by Board Member Tymkew, seconded by Commissioner Pitt

To approve minutes as presented

Carried

IV ITEMS FOR INDIVIDUAL DISCUSSION

A. ELECTION OF OFFICERS-CHAIR, VICE CHAIR, SECRETARY

Moved by Board Member Tymkew, seconded by Board Member Seedorf

Nominate the following:

Chris Burdette-Chair

Tom Pitt-Vice Chair

Aundra Masternak-Fuentes-Secretary

Carried

B. APPROVE CONSUMERS EASEMENT FOR ELECTRIC FACILITIES FOR LOMBARD AND MALLABLE 46K V RELOCATION

Comments were received from Chair Chris Burdette; Board Member Tymkew, Vice Chair Pitt and City Manager Snyder

Moved by Board Member Tymkew, seconded by Board Member Seedorf

Approve Consumers Easement for Electric Facilities for Lombard and Mallable 46k V Relocation

Carried

C. APPROVE MAPLE GROVE BILLS-NOVEMBER, DECEMBER 2022 & JANUARY 2023

Comments were received from Board Member Tymkew and Chair Chris Burdette

Pitt moved, Tymkew supported, CARRIED, to Approve November 2022 Maple Grove Bills (voice vote)

Comments were received from Board member Mike Tymkew and Chair Chris Burdette

Tymkew moved, Pitt supported, CARRIED, to Approve December 2022 Maple Grove Bills (voice vote)

Tymkew moved, Masternak-Fuentes supported, CARRIED, to Approve January 2023 Maple Grove Bills

D. LEASE AGREEMENT EDWARD JONES

Chair Chris Burdette stated he and City Manager Snyder had met with Brandy on the Edward Jones building. She invested money into the property on the agreement with the City that the \$1.00 lease agreement would be in effect for 5 years with a renewal of an additional 5 years.

Comments were received from Chair Chris Burdette and Board Member Tymkew

Moved by Commissioner Pitt, seconded by Board Member Tymkew

Approve Existing Contract with Edward Jones for 5 years

Carried

E. AFFORDABLE HOUSING ADVISORS MEETING

Chair Chris Burdette stated that he, City Manager Snyder and Vice Chair Tom Pitt met with a company that finds buyers for affordable housing sellers. The property would remain a HUD property and the buyer would upgrade/maintain the building. They want to bring to the Boards attention so it can be discussed in more detail at a future meeting

Comments were received from Board Member Mike Tymkew, Vice Chair Tom Pitt and Chair Chris Burdette; City Manager Snyder and JRance Property Management

V PUBLIC COMMENTS

No public comments were received

VI BOARD MEMBER COMMENTS

No Board Member comments were received

VII EXCUSE ABSENT BOARD MEMBERS

No action was necessary as all members were present

VIII ADJOURN

Moved by Commissioner Pitt, seconded by Board Member Tymkew

Adjourn ABA meeting

Chair Chris Burdette adjourned the ABA meeting at 2:03 p.m.

Carried

Jill A. Domingo, City Clerk