CITY OF ALBION

RULES, CONDITIONS AND GUIDELINES FOR PARK USE

1. It shall be unlawful for any city department or any city official, his or her agent or employees, for and on behalf of the city, to discriminate against any persons within the City of Albion regarding employment, housing, public accommodations, and public services on the basis of actual or perceived age, color, disability, education, familial status, gender expression, gender identity, height, marital status, national origin, race, religion, sex, sexual orientation, or weight.

2. At least one legally responsible adult must sign the request as a sponsor.

3. Ordinances which regulate noise shall be observed. Amplified equipment is permitted only with specific Council approval.

4. All relevant laws and the park rules, as provided herein, must be observed.

5. No nails spikes, staples, tacks or adhesive materials may be driven into or affixed to trees.

6. Grass, shrubs, trees and other living plants must be returned to their condition prior to the conclusion of the activity or must be replaced at the expense of the reserving responsible person/organization.

7. No structure shall be erected within four (4) feet of the base of a tree or shrub.

8. No structure shall be defaced, and any markings, posters or other attachments must be removed from any structure at end of activity.

9. The area must be completely cleaned at the close of the activity or a clean-up fee may be assessed. Subsequent requests may be denied if the area is not cleaned up, or a deposit may be required in the future.

10. No beer, wine, or other alcoholic beverages are permitted on municipal property unless appropriate permits are obtained and approved by the City of Albion prior to the event.

11. No city park facility can be used by groups without the proper form being completed and approval by the appropriate authority. The city's park facilities are as follows: Victory Park Shelter, Victory Park Pavilion, Victory Park Band shell, Victory Park Garden, McIntosh Park Shelter and Holland Park Shelter.

12. Proof of residency required for resident fee to be applied.

In exchange for the reservation and use of the City of Albion Park Facility described herein, Applicant herein agrees to forever release, discharge, indemnify and hold harmless the City of Albion, its employees, agents, officers, and council from any and all liabilities, claims, demands, damages, lawsuits, causes of action, present of future, whether they are known or unknown, anticipated or unanticipated, resulting from or arising out of Applicant's use or intended use of City of Albion park facilities, premises or equipment. Applicant further fully and forever releases and discharges the City of Albion, its employees, agents, officers, and council from any and all negligent acts and omissions occurring during Applicant's use of City of Albion park facilities, premises or equipment. Applicant further understands that the City of Albion assumes no liability for loss, damage, or any kind of injury sustained by Applicant or to Applicant's property during Applicant's use of City of Albion park facilities, premises or equipment.

Applicant herein further acknowledges that they have fully read this release of liability, that they understand it, and agree to be bound by it.

CITY OF ALBION

The City of Albion has developed and will administer rules and regulations pertaining to the using of parks and public grounds.

1. Requests should be received and the appropriate form completed at least fifteen (15) days in advance.
2. Liability Insurance will not normally be required with the exception of Teams & Tournaments. However Liability Insurance will be required for events where 250 or more people are expected to be in attendance. Liability Insurance shall name the City of Albion as additionally insured.
3. A clean-up bond will not be required.

Before a reserving party can be granted permission to reserve all of the following needs to be determined:

1. Date & facility requested.
2. Number of people expected to attend and nature of event.
3. Name, address and telephone number of responsible party.

PARK FACILITIES AVAILABLE;

Victory Park Shelter: Smaller of two shelters in the park; comfortable for 100 or fewer people. Small shelter is located on the south side of the park drive. It has electric outlets and barbecues grills are available. Maximum of 12 tables provided.

Victory Park Pavilion: Holds up to 500 people seated. The Pavilion is flooded in the winter to provide skating and hockey from December to February. Liability Insurance will be required of all individuals and organizations who will use this facility for hockey. Has electric outlets and lights with a maximum of 15 tables provided.

Victory Park Garden: Available for weddings. Benches are available for seating upon request.

Barnes Park (no shelters)*
400 Water St.

McIntosh Park (shelter)*
791 Hoaglin St.

Tillman Cornelius Field *
699 N. Albion St.

Ketchum Field *
1000 E. North St.

Victory Park (shelter)*
451 Haven Rd.

Holland Park (shelter)*
100 N. Albion St.

Harris Field
790 W. Cass

* Grills and tables provided