RESOLUTION 2016-44

FY 2016 Budget Amendment #2

The City of Albion adopted the Fiscal Year 2016 budget on a fund basis on December 21, 2015. The State of Michigan Uniform Budgeting Act requires the legislative body to amend the budget when a deviation occurs. Estimated Revenues and Expenditures for the General Fund (101), Drug Law Enforcement Fund (265) and Street Improvement Fund (450) requires budget amendments to reflect this change from the adopted budget.

Council member French moved, and was supported by Council member Krause to approve the following resolution.

Resolved: The City of Albion hereby amends the revenues and expenditures for Fiscal Year 2016 as reflected in this resolution.

Also Resolved: The City Manager is authorized to exceed any line item or departmental subtotal within any specific department or fund, including both revenues and expenditures, providing that the total end-of-year expenditures for the department or fund at issue does not exceed the revenue appropriation.

I hereby certify that the above resolution was adopted on July 18, 2016, in a regular session of the Albion City Council and that this is a true copy of that resolution.

Ayes 6

Nays 0

Absent 1 (Brown)

Jill Domingo, City Clerk
## REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION

**PERIOD ENDING 07/31/2016**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>7-11-2016</th>
<th>2016 CURRENT BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund 101 - GENERAL FUND</td>
<td>Dept 000-GENERAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Account Type: Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-000-626.00</td>
<td>CHARGES FOR SERVICES RENDERED</td>
<td>2,427.45</td>
<td>194,400.00</td>
<td>(194,400.00)</td>
<td>0.00</td>
</tr>
<tr>
<td>101-000-626.10</td>
<td>CHARGES FOR SERVICES - ADMIN FEES</td>
<td>97,199.46</td>
<td>0.00</td>
<td>194,400.00</td>
<td>194,400.00</td>
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<tr>
<td>101-000-673.00</td>
<td>SALE OF FIXED ASSETS</td>
<td>14,600.00</td>
<td>0.00</td>
<td>14,600.00</td>
<td>14,600.00</td>
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<tr>
<td><strong>Net Change to General Fund Total Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>14,600.00</td>
</tr>
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**Dept 172 - CITY MANAGER**

Account Type: Expenditure

<table>
<thead>
<tr>
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<th>DESCRIPTION</th>
<th>7-11-2016</th>
<th>2016 CURRENT BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-172-703.00</td>
<td>PART TIME WAGES</td>
<td>2,832.00</td>
<td>0.00</td>
<td>4,320.00</td>
<td>4,320.00</td>
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<tr>
<td>101-172-726.00</td>
<td>OFFICE SUPPLY</td>
<td>386.04</td>
<td>1,000.00</td>
<td>380.00</td>
<td>1,380.00</td>
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<tr>
<td>101-172-857.00</td>
<td>TRAVEL</td>
<td>343.91</td>
<td>150.00</td>
<td>100.00</td>
<td>250.00</td>
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<tr>
<td>101-172-955.00</td>
<td>MISCELLANEOUS</td>
<td>0.00</td>
<td>0.00</td>
<td>200.00</td>
<td>200.00</td>
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<td><strong>Net Change to General Fund Total Expenditure:</strong></td>
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<td></td>
<td></td>
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<td>(5,000.00)</td>
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**Dept 260 - FINANCE/TREASURER**

Account Type: Expenditure

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>7-11-2016</th>
<th>2016 CURRENT BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>YTD BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-260-702.00</td>
<td>SALARIES AND WAGES</td>
<td>68,780.78</td>
<td>145,758.00</td>
<td>(3,000.00)</td>
<td>142,758.00</td>
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<tr>
<td>101-260-802.00</td>
<td>CONTRACTUAL SERVICES</td>
<td>4,908.96</td>
<td>2,000.00</td>
<td>3,000.00</td>
<td>5,000.00</td>
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<td><strong>Net Change to General Fund Total Expenditure:</strong></td>
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<td>0.00</td>
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**Dept 345 - PUBLIC SAFETY**

Account Type: Revenue

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>7-11-2016</th>
<th>2016 CURRENT BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>YTD BALANCE</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>101-345-676.00</td>
<td></td>
<td>16,268.00</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>10,000.00</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-345-780.00</td>
<td>VEHICLE &amp; EQUIP MAINT SUPPLIES</td>
<td>2,079.68</td>
<td>30,000.00</td>
<td>(27,500.00)</td>
<td>2,500.00</td>
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<tr>
<td>101-345-780.10</td>
<td>VEHICLE MAINT. - CARS &amp; LT DUTY TRUCKS</td>
<td>13,934.11</td>
<td>0.00</td>
<td>25,000.00</td>
<td>25,000.00</td>
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<tr>
<td>101-345-780.20</td>
<td>COMM' L TRUCK MAINT. - FIRE, PLOW, ETC.</td>
<td>5,093.43</td>
<td>0.00</td>
<td>7,500.00</td>
<td>7,500.00</td>
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<td><strong>Net Change to General Fund Total Expenditure:</strong></td>
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**Dept 895 - GENERAL APPROPRIATION**

Account Type: Expenditure

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>7-11-2016</th>
<th>2016 CURRENT BUDGET</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-895-719.01</td>
<td>AFSCME MERS CONTRIBUTION</td>
<td>2,782.67</td>
<td>0.00</td>
<td>6,700.00</td>
<td>6,700.00</td>
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<tr>
<td>101-895-802.00</td>
<td>CONTRACTUAL SERVICES</td>
<td>35,102.00</td>
<td>44,500.00</td>
<td>45,000.00</td>
<td>89,500.00</td>
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<td><strong>Net Change to General Fund Total Expenditure:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(51,700.00)</td>
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**Net Change to GF Fund Balance after Proposed Changes:**

(42,100.00)
## REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
### PERIOD ENDING 07/31/2016

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2016</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED NEW AMENDED BUDGET</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>7-11-2016 YTD BALANCE</td>
<td>CURRENT BUDGET</td>
<td></td>
</tr>
<tr>
<td>Fund 265 - DRUG LAW ENFORCEMENT FUND:</td>
<td></td>
<td>12,488.44</td>
<td>12,000.00</td>
<td>8,522.00</td>
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<tr>
<td>265-400-802.00</td>
<td>CONTRACTUAL SERVICES</td>
<td>12,488.44</td>
<td></td>
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</tr>
</tbody>
</table>

Net Change to General Fund Total Expenditure: 8,522.00

Net Change to Drug Enforce. Fund Balance after Proposed Changes: (8,522.00)

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
### PERIOD ENDING 12/31/2015

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2016 YTD BALANCE</th>
<th>AMENDED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 265 - DRUG LAW ENFORCEMENT FUND:</td>
<td></td>
<td>12/31/2015</td>
<td>12/31/2015</td>
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<tr>
<td>TOTAL REVENUES</td>
<td></td>
<td>121,874.77</td>
<td>72,430.00</td>
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<td>TOTAL EXPENDITURES</td>
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<td>79,682.66</td>
<td>81,905.00</td>
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<tr>
<td>NET OF REVENUES &amp; EXPENDITURES</td>
<td></td>
<td>42,192.11</td>
<td>(9,475.00)</td>
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<tr>
<td>GL NUMBER</td>
<td>DESCRIPTION</td>
<td>2016 COUNCIL APPR'D BUDGET</td>
<td>Increase in 2016 Raise Amount of:</td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------------------------------------</td>
<td>----------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>101-172</td>
<td>City Mng - Total Wages &amp; Benefits</td>
<td>58,705</td>
<td>1,179</td>
</tr>
<tr>
<td>101-215</td>
<td>Clerk - Total Wages &amp; Benefits</td>
<td>53,800</td>
<td>1,076</td>
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<tr>
<td>101-226</td>
<td>Human Resource - Total Wages &amp; Benefits</td>
<td>26,186</td>
<td>525</td>
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<tr>
<td>101-260</td>
<td>Finance - Total Wages &amp; Benefits</td>
<td>168,150</td>
<td>3,372</td>
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<tr>
<td>101-265</td>
<td>Municipal Bldg - Total Wages &amp; Benefits</td>
<td>11,195</td>
<td>226</td>
</tr>
<tr>
<td>101-276</td>
<td>Cemetery - Total Wages &amp; Benefits</td>
<td>78,765</td>
<td>1,635</td>
</tr>
<tr>
<td>101-345</td>
<td>Public Safety - Total Wages &amp; Benefits</td>
<td>1,092,328</td>
<td>23,347</td>
</tr>
<tr>
<td>101-345</td>
<td>Less Reduction in 1 Officer</td>
<td>(34,599)</td>
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</tr>
<tr>
<td>101-345</td>
<td>Pub Safety - Net Change in Wages &amp; Benefits</td>
<td>1,092,328</td>
<td>(11,252)</td>
</tr>
<tr>
<td>101-422</td>
<td>Code Enforcement - Total Wages &amp; Benefits</td>
<td>47,525</td>
<td>951</td>
</tr>
<tr>
<td>101-442</td>
<td>City Maintenance - Total Wages &amp; Benefits</td>
<td>20,750</td>
<td>450</td>
</tr>
<tr>
<td>101-444</td>
<td>Tree Trimming - Total Wages &amp; Benefits</td>
<td>1,515</td>
<td>32</td>
</tr>
<tr>
<td>101-447</td>
<td>Engineering - Total Wages &amp; Benefits</td>
<td>2,865</td>
<td>57</td>
</tr>
<tr>
<td>101-775</td>
<td>Parks - Total Wages &amp; Benefits</td>
<td>85,730</td>
<td>1,750</td>
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<tr>
<td><strong>101</strong></td>
<td><strong>Total General Fund</strong></td>
<td><strong>1,647,494</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

**Fund 202 - MAJOR STREETS FUND**

| 202       | Major Sts, All Depts - Wages & Benefits         | 145,141                     | 3,034                            | 148,175              |
| 202-487-776.00 | Major Sts - Materials & Supplies, Dept 487     | 7,500                       | (2,000)                          | 5,500                |
| 202-488-776.00 | Major Sts - Materials & Supplies, Dept 488     | 5,900                       | (2,400)                          | 3,500                |
| 202-965-999.00 | TRANSFER OUT - To Local Streets               | 135,000                     | 1,366                            | 136,366              |
| **202**   | **Total Major Streets**                         | **293,541**                | **(0)**                          | **293,541**          |

**Fund 203 - LOCAL STREETS FUND**

| 203       | Local Sts, All Depts - Wages & Benefits         | 127,373                     | 2,627                            | 130,000              |
| 203-461-802.00 | Local Sts - Contractual Services - Dept 461   | 4,500                       | (111)                            | 4,389                |
| 203-465-776.00 | Local Sts - Materials & Supplies - Dept 465   | 1,650                       | (550)                            | 1,000                |
| 203-467-776.00 | Local Sts - Materials & Supplies - Dept 467   | 1,350                       | (500)                            | 1,000                |
| 203-930-698.00 | TRANSFER IN - From Major Streets               | (135,000)                   | (1,366)                          | (136,366)            |
| **203**   | **Total Local Streets**                         | **23**                     | **(0)**                          | **23**               |

**Fund 208 - RECREATION FUND**

| 208-780   | Recreation Dept - Wages & Benefits              | 72,070                      | 1,441                            | 73,511               |
| 208-780-776.00 | Rec Dept - Materials & Supplies                | 6,000                       | (721)                            | 5,279                |
| 208-780-906.00 | Rec Dept - Entrance Fees                      | 3,000                       | (720)                            | 2,280                |
| **208**   | **Total Recreation Department**                 | **81,070**                  | **0**                            | **81,070**           |

**Fund 226 - SOLID WASTE FUND**

| 226       | Solid Waste, All Depts - Wages & Benefits      | 67,957                      | 1,420                            | 68,977               |
| 226       | Net Revenues over Appropriations               | 25,118                      | (1,420)                          | 23,698               |
| 226       | Budgeted Ending Fund Balance                   | **86,766**                  | (1,420)                          | **85,346**           |

**Fund 590 - SEWER FUND**

| 590-536   | Sewer Fund - Wages & Benefits                  | 413,900                     | 8,433                            | 422,333              |
| 590-536-781.00 | Sewer Fund - Maintenance of Pump Equip  | 13,000                      | (3,433)                          | 9,567                |
| 590-536-802.00 | Sewer Fund - Contractual Services        | 50,000                      | (3,500)                          | 46,500               |
| 590-536-922.00 | Sewer Fund - Electricity                    | 110,000                     | (1,500)                          | 108,500              |
| **590-536** | **Total Sewer Fund**                          | **586,900**                 | **0**                            | **586,900**          |

**Fund 591 - WATER FUND**

| 591-536   | Water Fund - Wages & Benefits                  | 252,850                     | 5,257                            | 258,107              |
| 591-536-781.00 | Water Fund - Maintenance of Pump Equip  | 25,000                      | (2,100)                          | 22,900               |
| 591-536-801.00 | Water Fund - Professional Services      | 12,000                      | (2,000)                          | 10,000               |
| 591-536-922.00 | Water Fund - Electricity                    | 88,500                      | (3,157)                          | 85,343               |
| **591-536** | **Total Water Fund**                          | **378,350**                 | **0**                            | **378,350**          |

**Fund 661 - EQUIPMENT POOL FUND**

| 661-770   | Equipment Fund - Wages & Benefits             | 49,585                      | 1,007                            | 50,592               |
| 661-770-780.00 | Equipment Fund - Vehicle & Equip Maint. | 60,000                      | (1,007)                          | 58,993               |
| **661-770** | **Total Equipment Fund**                      | **109,585**                 | **(0)**                          | **109,585**          |

Resolution 2016-44 FY 2016 Budget Amendment Resolution - July 2016
Budget Amendment Request
Budget Year 2016

<table>
<thead>
<tr>
<th>Date:</th>
<th>7-14-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>GL Name:</td>
<td>Professional Services</td>
</tr>
<tr>
<td>GL Number:</td>
<td>450-501-801.00</td>
</tr>
<tr>
<td>Current Budget Amount</td>
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<tr>
<td>Proposed Increase</td>
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<td>Proposed New Budget Amount</td>
<td>$40,500.00</td>
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<tr>
<td>GL Name:</td>
<td>Contractual Services</td>
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<tr>
<td>GL Number:</td>
<td>450-501-802.00</td>
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<tr>
<td>Current Budget Amount</td>
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<td>Proposed Change</td>
<td>$180,000.00</td>
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<td>Proposed New Budget Amount</td>
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<td>GL Name:</td>
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<tr>
<td>GL Number:</td>
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</tr>
</tbody>
</table>

Proposed Funding Source to Cover Amendment Increases Above:

<table>
<thead>
<tr>
<th>Additional Revenue to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>GL Name:</td>
</tr>
<tr>
<td>GL Number:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reduction in Expense to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>GL Name:</td>
</tr>
<tr>
<td>GL Number:</td>
</tr>
</tbody>
</table>

Change in Fund Balance: $512,048.00 ($120,500.00) $391,548.00

Reason/Explanation for Requested Amendment:
To make the appropriate amendments to the budget to account for the 2016 street projects (Fitch St. and Sheridan Ct.). Council already approved the awarding of the bid. Now this approves the expenditure line items on the budget. The project will be paid for out of the Street Millage money (see attached budget rpt).

Dept Head Initials | Council Approved On:
Budget Amendment Request
Budget Year: 2016

<table>
<thead>
<tr>
<th>Date:</th>
<th>7-14-16</th>
</tr>
</thead>
</table>

| GL Name: | Professional Services |
| GL Number: | 450-502-801.00 |

| GL Name: | |
| GL Number: | |

| GL Name: | |
| GL Number: | |

Proposed Funding Source to Cover Amendment Increases Above:

| GL Name: Reimbursements |
| GL Number: 450-000-676.00 |

| GL Name: | |
| GL Number: | |

| GL Name: | |
| GL Number: | |

Additional Revenue to:

| GL Name: Reimbursements |
| GL Number: 450-000-676.00 |

| GL Name: | |
| GL Number: | |

| GL Name: | |
| GL Number: | |

Reduction in Expense to:

| GL Name: | |
| GL Number: | |

| GL Name: | |
| GL Number: | |

| GL Name: | |
| GL Number: | |

Change in Fund Balance: $0.00 $0.00

Reason/Explanation for Requested Amendment:
College was initially going to partner with the City for some street paving work this summer. As in the past the invoices would flow through the City and the College would reimburse us. The College has now decided to go another route. This represents the costs incurred to date that are to be reimbursed to us.

Dept Head Initials: [Signature]  Council Approved On: [Signature]