

RESOLUTION # 2009-07
TO SET POLICY FOR THE REPLACEMENT OF DAMAGED MAILBOXES

WHEREAS, City work crews need to push back the snow to clear and keep open the City's streets; and

WHEREAS, residents in some sections of the City have mail delivered to mailboxes along the roadway curb or street edge; and

WHEREAS, if a mailbox is properly installed it should be able to withstand conditions created by normal snowplowing operations; and

WHEREAS, every winter there are homeowners who have mailboxes damaged during snow clearing operations.

NOW THEREFORE, BE IT RESOLVED, that the Albion City Council establishes the following policy for replacement of damaged mailboxes:

- a. Property owners with damaged mailboxes shall fill out a City incident form within five (5) days of the date of the incident.
- b. A City employee shall review the information and visit the site of the incident to verify the information.
- c. If a property owner's mailbox is damaged beyond reasonable repair because of direct contact with city equipment, then the City shall replace the mailbox (with a similar mailbox) at no cost to the owner.
- d. If a property owner's mailbox is damaged beyond reasonable repair because of thrown snow, then the City shall provide a reimbursement of fifty (\$50.00) dollars to the property owner. Except for extenuating circumstances, said reimbursement shall be limited to no more than one (1) reimbursement every three (3) years.
- e. If a property owner disagrees with the decision made by the City concerning his or her mailbox replacement, he/she shall file a request with the City Manager for review of the determination. Said request shall be filed within five (5) days of receiving the City's original determination.